



UNIVERSITI PUTRA MALAYSIA
AGRICULTURE • INNOVATION • LIFE

Visa and Pass Section Putra International Centre (i-PUTRA)



Visa and Pass Section



AGRICULTURE • INNOVATION • LIFE



To all International Students

First Semester 2022/2023

Visa and Pass Section



- The Visa and Pass Section assists students and expatriates to apply for Visas and Passes from the Ministry of Higher Education (MoHE) appointed representative, Education Malaysia Global Services (EMGS), and the Malaysian Immigration Department.
- Application flow chart: UPM to EMGS to JIM



Meet Our Team



AGRICULTURE • INNOVATION • LIFE



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VISA & PASS

EN

Our Entity

Documents

Newsletter

Setting

» VISA & PASS

VISA & PASS

The Visa and Pass Section assists students and expatriates to apply for visas and passes from the Ministry of Higher Education (MoHE) appointed representative, Education Malaysia Global Services (EMGS), and the Malaysian Immigration Department.

The section operates counter and information services to facilitate compliance with MoHE and immigration requirements for full-time and mobility students as well as international staff of the university. The section also assists and provides advice on the immigration requirements of family dependents.

GENERAL INFORMATION



STUDENT



DEPENDANT



EXPATRIATES



Visit the Website

New Regulations
Updates

Checklist and
Application Forms

Application Info

Visa and Pass Applications



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Types of application:

- VAL (Visa Approval Letter)
- New Application
- Renewal
- Dependent Application (New and Renewal)
- Cancellation/ Shorten Pass
- Transfer Pass (Sticker)
- Special Pass
- Visa for Staff (Expatriate)
- Refund

!! BE SURE TO USE OUR LATEST FORM AND DOWNLOAD IT FROM OUR WEBSITE

VISA AND PASS FORM

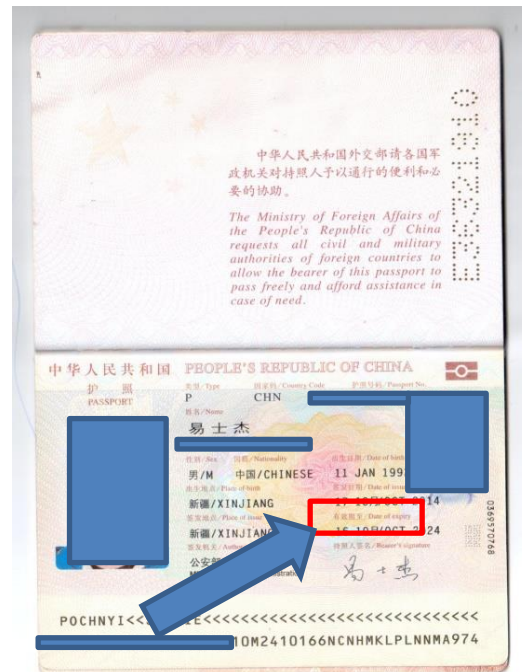
1	VISA & PASS APPLICATION FORM
2	VAL FEE ACCORDING TO COUNTRY AS 5 JULY 2017
3	CHECKLIST FOR VAL APPLICATION
4	CHECKLIST FOR NEW STUDENT PASS (COME WITH VAL) APPLICATION
5	CHECKLIST FOR NEW STUDENT PASS (PROGRESSION) APPLICATION
6	CHECKLIST FOR NEW STUDENT PASS (VARIATION INTRA) APPLICATION
7	CHECKLIST FOR NEW STUDENT PASS (VARIATION INTER) APPLICATION
8	CHECKLIST FOR NEW STUDENT PASS (CONVERSION) APPLICATION
9	CHECKLIST FOR DEPENDENT PASS APPLICATION
10	CHECKLIST FOR STUDENT PASS RENEWAL APPLICATION
11	CHECKLIST FOR I-KAD RENEWAL/REPLACEMENT APPLICATION
12	CHECKLIST FOR REFUND/CLAIM LETTER APPLICATION
13	CHECKLIST FOR TRANSFER STICKER APPLICATION
14	CHECKLIST FOR SPECIAL PASS APPLICATION
15	CHECKLIST FOR SHORTEN OR CANCELLATION OF PASS APPLICATION
16	CHECKLIST FOR INVITATION OR RELEASE LETTER
17	CHECKLIST FOR EMPLOYMENT PASS APPLICATION
18	CHECKLIST FOR PROFESSIONAL VISIT PASS (IKHTISAS)/RESEARCH ATTACHMENT APPLICATION
19	HEALTH EXAMINATION REPORT FORM

Important info

- Expiry dates



**VISA ON
ARRIVAL**



**PASSPORT
EXPIRED
DATE**



STUDENT PASS

Visa Approval Letter



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This is for a prospective student, or a student with an expired Student Pass, who is outside of Malaysia and still at his/her home country. These individuals need to apply for Visa Approval Letter (VAL) to enter Malaysia



JABATAN IMIGRESEN MALAYSIA
(KEMENTERIAN DALAM NEGERI)
UNIT PAS PELAJAR, EMGS CYBERJAYA
BAHAGIAN VISA, PAS DAN PERMIT
NO.3539, ARAS 2, BANGUNAN MERCU MQA
JALAN TEKNOKRAT 7, 63000 CYBERJAYA



Telefon : 603-8312 2255
Faks : 603-8312 2254
Portal Rasmi : www.imi.gov.my

██████████
C/O: UNIVERSITI PUTRA MALAYSIA (UPM)
UNIVERSITI PUTRA MALAYSIA
SERDANG
43400 SELANGOR

Our Ref. : ██████████

Date : 3 March 2020
██████████

Dear Sir/Madam,

APPROVAL OF FOREIGN STUDENT STUDYING IN MALAYSIA

We are pleased to inform you that immigration Department has approved your student pass application as follows:

Name Of Student : ██████████
Passport No. : ██████████
Nationality : ██████████
Course : ██████████
Institution : UNIVERSITI PUTRA MALAYSIA (UPM) (IPTA-B-I20333)
Duration Approved : 12 Months

- If you are a national/citizen of a country that requires a visa to enter Malaysia, kindly make such application at the nearest Malaysian Embassy / Consulate before leaving your country
- For Immigration clearance, you are required to produce this letter upon arrival.
- Payment for processing fee, Student Pass and Visa are:
 - Student Pass** - RM 60.00 a year or part of year.
 - Visa / Re-Entry Visa** - According to country(not exceeding RM 50.00)
- This letter is valid for six (6) months from the date of issuance.

Thank you and have a pleasant journey to Malaysia.

Sincerely,

Director of Visa, Pass and Permit Division
for Director General of Immigration
MALAYSIA

This is a computer generated letter. No signature is required.

**3 (THREE) MONTH
BEFORE STUDENT
PASS (VISA)
EXPIRED**

Renewal Application



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	PUTRA INTERNATIONAL CENTRE UNIVERSITI PUTRA MALAYSIA 43400 UPM Serdang, Selangor, Malaysia Tel: 603-9769 6048 / 6198 Email: visapass@upm.edu.my
	CHECKLIST FOR STUDENT PASS RENEWAL APPLICATION

Student's details (in capital letter)

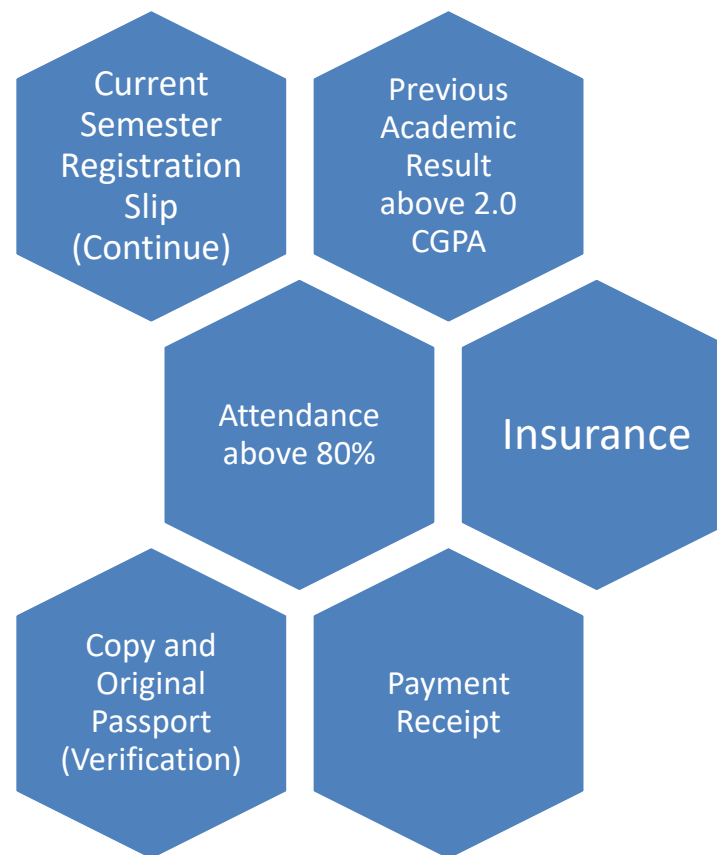
Full Name	
Passport No	

No.	Required Documents <i>*Please arrange the document according to the sequence given</i>	No. of Copy	Please Tick	
			Applicant	Staff
1.	Checklist for Student Pass Renewal Application	1		
2.	Visa & Pass Application Form (OPR/INTJ/BR03/SVP)	1		
3.	Current semester registration slip (with continue status) (Endorsed by Assistant Registrar in SGS (Postgraduate) / Faculty (Undergraduate))	2		
4.	Previous semester academic result (Endorsed by SGS (postgraduate) or faculty (undergraduate) <i>(Applicant with CGPA 2.00 and below is not eligible to renew the student pass)</i>)	2		
5.	Previous semester attendance report (coursework course) from faculty / progress report (research course) from SGS	2		
	i. The attendance must be above 80%			
	ii. All the subjects listed in the attendance report must be tally with the examination result provided iii. If the applicant took any course or subjects from other faculty or centre, kindly provide the attendance report for that particular course or subject			
6.	Copy of offer letter and deferment letter (if deferred any semester)	2		
7.	Copy of Health / Medical Insurance policy with applicant's details (Endorsed by insurance company)	3		
8.	Supporting letter from SGS / Academic Division (If the applicant changes field of study / exceed duration of study)	2		
9.	Supporting letter from supervisor / faculty (if applicant exceed duration of study)	2		
10.	Copy of applicant's passport – all pages	1		
11.	Copy of applicant's passport (details & student pass page only)	1		
12.	Photo (White background) – size 3.5 cm x 4.5 cm	1		
13.	Original passport – verify purpose	-		
14.	Receipt of payment to EMGS (Refer Page 4 for fees information)	2		
15.	Receipt of payment to UPM (Refer Page 4 for fees information)	2		

REMINDER:

- Passport must be valid minimum 18 months from the date of application Renewal Student Pass.
- Documents which **DO NOT** follows the specifications are deemed incomplete and will be rejected.
- Please **DO NOT** staple your documents and photo, use a paper clip instead.
- DO NOT** make any travel plans until all application process have been completed.
(Any request to expedite application processing will not be entertained by PIC.

Date	
Staff	



Special Pass Application

SPECIAL PASS -

Special pass is facilities provided to students and dependents to avoid overstay while waiting for a certain application approval.

pass expiring WITHIN 7 days

converting from current pass to other of passes

current pass is expired while waiting for extension



Left Copy (Receipt):

Version 1.0
PAS KHAS: 02/3
Special Pass No: VE1886RGAQ3F
Issued: EMGS, JIWPKL
Valid Till: 25/7/2018
Ref: RVP/STN/14321/E700023620/1
Date: 26 JUN 2018
for director of immigration
Kuala Lumpur
Auth: PINT/TPINT/PPI/TPPI(K)/TPPI
Fee Paid: RM100
Receipt No: 6076030910

Right Copy (Official Form):

Imm 16 - Amendment 2010
MALAYSIA
IMMIGRATION REGULATION
BVP/STU/14321/E700023620/1
SPECIAL PASS
[Regulation 14(3)]
Pass No: VE1886RGAQ3F
To: KHANSA ELKHEIR ADAM MOHAMED
Holder of: SUDAN passport/ internal travel document.
Document No: P03078520
Issued at: SAUDI ARABIA
You are hereby permitted to enter / remain in WEST MALAYSIA for a period of 30 days
from the date of issue hereof for the purpose of
PENDING DECISION FOR STUDENT PASS
(SP-1)
Date of Issue: 26/06/2018
Issue Officer: 84FAZDLI-MUHAMMAD FAZDLI BIN IBRAHIM
Valid until: 25/07/2018
SAMPALL AL SAINAGI @ SAINAGI
Tendakan Pen-Pergerakan Pasajir K/P/S
Jabatan Imigresen Malaysia
WP Kuala Lumpur
d.p. Pengarah Imigresen
Controller of Immigration

Cancellation/ Shorten Application



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CANCELLATION AND SHORTEN OF STUDENT PASS

Graduate/ Completion
of Studies

Deferment of
Study (more
than 3
months)

Apply for
another
Pass

Withdrawal or
Termination

Progression
or variation

Change of Program



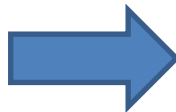
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1. Progression Application

NO	TYPE	DESCRIPTION
1.	Progression	Further to a higher level of study
2.	Variation Intra	Change program in the same University
3.	Variation Inter	Change program between University
4.	Conversion	Convert to a higher level of study

Change of Program

1. Progression Application



	PUTRA INTERNATIONAL CENTRE UNIVERSITI PUTRA MALAYSIA 43400 UPM Serdang, Selangor, Malaysia Tel: 603-9769 6048 / 6198 Email: visapass@upm.edu.my
CHECKLIST FOR NEW STUDENT PASS (PROGRESSION) APPLICATION	

APPLICANT DETAILS (in capital letter)

Full Name	
Passport No	

No.	Required documents <small>*To be submitted during application submission *Please arrange the document according to the sequence given</small>	No of Copy	Please tick	
			Applicant	Staff
1	Checklist for New Student Pass (Progression) Application	1		
2	Visa & Pass Application Form (OPR/INTL/BR03/SVP)	1		
3	Letter of Eligibility (LOE) for Iranian student ONLY	2		
4	Copy of offer letter from SGS/ Academic Division	2		
5	Copy of completion study status letter	2		
6	Copy of academic certificate	2		
7	Copy of academic transcript	2		
8	Original & copy release letter (If transfer from previous institution)	2		
9	Photo (white background) size 3.5 cm x 4.5 cm	3		
10	Copy of passport (all pages of the passport) <small>*Please number all of the passport pages</small>	1		
11	Copy of passport (details & student pass page)	1		
12	Original passport (for verify purpose)	-		
13	Receipt of payment to EMGS (refer to page 4 for fee information)	2		
14	Receipt of payment to UPM (refer to page 4 for fee information)	2		

No.	Required documents <small>*To be submitted during passport submission</small>	No of Copy	Please Tick	
			Applicant	Staff
1	Copy of current semester registration slip	2		
2	Copy of Health / Medical Insurance cover notes with policy	2		
3	Original medical report and verification letter from University Health Centre, UPM	2		
4	Copy of medical report and verification letter from University Health Centre, UPM	2		
5	ORIGINAL Passport	-		

REMINDER:

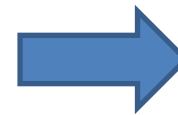
- Passport must be valid minimum 18 months from the date of submission application for New Student Pass / VAL.
- We reserved the rights to reject incomplete documents and any consequences are the full responsibility of the applicant.
- Please **DO NOT** staple your documents and photo, use a paper clip instead.
- DO NOT** make any travel plans until all application process have been completed. (Any request to expedite application processing will not be entertained by PIC)
- Any approval is subject to Immigration Department of Malaysia.

Staff	
Date	



Change of Program

2. Variation Application



PUTRA INTERNATIONAL CENTRE
UNIVERSITI PUTRA MALAYSIA
 43400 UPM Serdang, Selangor, Malaysia
 Tel: 603-9769 6048 / 6198 Email: visapass@upm.edu.my

CHECKLIST FOR NEW STUDENT PASS (VARIATION INTRA) APPLICATION
 *This checklist is applicable for first year student only

APPLICANT DETAILS (in capital letter)

Full Name _____

Passport No _____

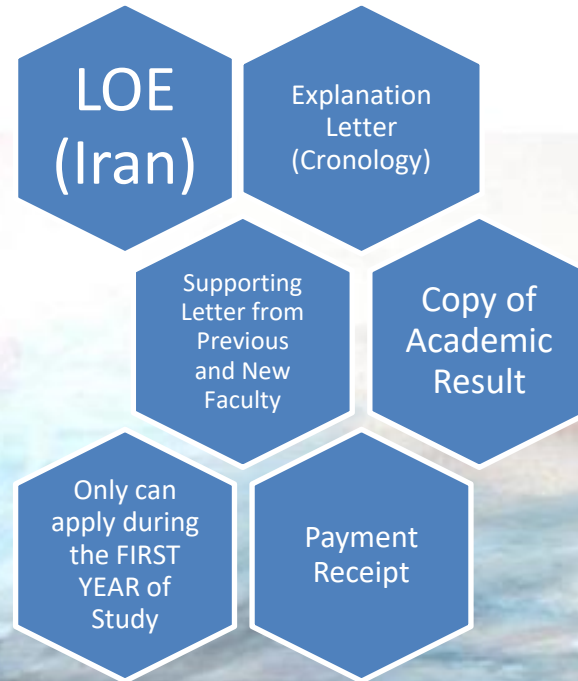
No.	Required documents *To be submitted during application submission **Please arrange the document according to the sequence given	No. of copy	Please tick	
			Applicant	Staff
1	Checklist for New Application Student Pass (Variation Intra) Application	1		
2	Visa & Pass Application Form (OPR/INTL/BR03/SVP)	1		
3	Letter of Eligibility (LOE) for Iranian student ONLY	2		
4	Explanation letter from student (chronology) regarding the programme changed	2		
5	Supporting letter from new faculty regarding the programme changed	2		
6	Supporting letter from previous faculty regarding the programme changed	2		
8	Copy of registration slip from new programme	2		
9	Copy of all semester results from the previous programme	2		
10	Explanation letter from SGS / Academic Division if the applicant could not get a new offer letter			
11	Copy of ELS result and certificate	2		
12	Copy of academic result and certificate (from all previous level of studies)			
13	Copy of previous offer letter			
14	Copy of new offer letter / transfer programme letter	2		
15	Copy of deferment letter (if the deferred in any semester)	2		
16	Photo (white background) size 3.5 cm x 4.5 cm	3		
17	Copy of passport (all pages of the passport) *Please number all of the pages	1		
18	Copy of passport (details & student pass page)	1		
19	Original passport (for verify purpose)	-		
20	Receipt of payment to EMGS (Refer page 4 for fee information)	2		
21	Receipt of payment to UPM (Refer page 4 for fee information)	2		

No.	Required documents *To be submitted during passport submission	No of Copy	Please tick	
			Applicant	Staff
1	Copy of health / medical insurance cover notes with policy	2		
2	Original medical report and verification letter from University Health Centre, UPM	2		
3	Copy of medical report and verification letter from University Health Centre, UPM	2		
4	Original Passport	-		

- REMINDER:**
- Passport must be valid minimum 18 months from the date of submission application for New Student Pass / VAL.
 - We reserve the rights to reject incomplete documents and any consequences are the full responsibility of the applicant.
 - Please **DO NOT** staple your documents and photo, use a paper clip instead.
 - DO NOT** make any travel plans until all application process have been completed. (Any request to expedite application processing will not be entertained by PIC)
 - Any approval is subject to Immigration Department of Malaysia.

Staff _____

Date _____



**GENERAL
PROCESS AT
THE COUNTER**

Counter Operation Hours



AGRICULTURE • INNOVATION • LIFE

Monday to Thursday	9.00 am – 2.00pm
Friday	Closed

Visa and Pass Section-General Process



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1. Prepare Documents

- **Follow according to the checklist**
 - All the documents must be download at the website (intl.upm.edu.my)

The screenshot shows the homepage of the international student services website. At the top, there is a navigation bar with links for 'UTAMA', 'SITE MAP', 'OUR LOCATION', and 'SOALAN LAZIM'. Below this is a search bar and a date indicator 'Isnin - 06 Februari 2017'. A main navigation menu includes 'ABOUT US', 'STAF', 'GLOBAL ENGAGEMENT', 'VISA AND PASS', 'MOBILITY', and 'SUPPORT'. The central content area features a large image of a city skyline at night with fireworks, and a sidebar with a calendar for '25 Jan' and a 'Visa and Pass Counter' section. The counter section lists operating hours: Monday (9:00 am - 12:00 pm), Tuesday (9:00 am - 12:00 pm), Thursday (2:00 pm - 3:30 pm), Friday (9:00 am - 11:00 am), and Wednesday (Close). It also includes 'Important Notes' and 'International Student Medical Insurance Counter' information.

The screenshot displays a checklist page titled 'VISA AND PASS FORMS'. It features a navigation bar with 'PROSPECTIVE STUDENTS', 'CURRENT STUDENTS', 'VISA AND PASS FORM', 'STAFF', and 'VISITORS'. The main content is a list of 11 items, each with a corresponding form link:

1. VDR APPLICATION
2. STUDENT NEW APPLICATION
3. NEW STUDENTS WITH VDR
4. DEPENDENT NEW APPLICATION
5. STUDENT EXTENSION
6. DEPENDENT EXTENSION
7. CANCELLATION OF VISA
8. TRANSFER OF STICKER APPLICATION
9. REFUND/CLAIM LETTER
10. INVITATION LETTER/ RELEASE LETTER
11. SPECIAL PASS

Below this list, there are two sections: 'MOBILITY FORMS INBOUND' and 'MOBILITY FORMS OUTBOUND', each containing a list of application forms:

MOBILITY FORMS INBOUND

1. APPLICATION FOR STUDY IN UPM (STUDENT)
2. APPLICATION FORM FOR TRANSFER OF CREDIT BETWEEN INSTITUTIONS (STUDENT)
3. BORANG ULASAN PTJ (FOR FACULTY/INSTITUTE USE ONLY)
4. FEEDBACK FORM (STUDENT)
5. APPLICATION FOR ATTCHMENT IN UPM (STAFF)

MOBILITY FORMS OUTBOUND

1. APPLICATION FOR STUDY ABROAD (STUDENT)
2. APPLICATION FORM FOR TRANSFER OF CREDIT BETWEEN

NEW STUDENT PASS (COME WITH VAL)

VAL APPROVAL

JABATAN INSIDENSI MALAYSIA
REKODSISTEM DAN AKSESORIS
UNIT PAD FALAPA, BANGLO OMBELAJA
BANDARAWATANI, PASIR PANGRANG
NO. 3001, 3002 & 3003 UNIVERSITI MALAYSIA
JALAN KEPONJONG, 05100 PENANG

Form
Form Approval

NO. UNIVERSITI MALAYSIA (UPM)
UNIVERSITI MALAYSIA
FORM APPROVAL

DATE: 21 December 2020

ADMISSION OFFICER (STUDENT) UNIVERSITI MALAYSIA

You are allowed to enter your country if you have been approved by your local embassy application as follows:

Name of Applicant: [REDACTED]
Passport No: [REDACTED]
Nationality: [REDACTED]
Date of Birth: [REDACTED]
Faculty: [REDACTED]
Department: [REDACTED]

2. If you are a holder of a country visa, you are required to have a valid visa stamped on your passport. Please see Embassy/Consulate before leaving your country.

3. For valid visa, you are required to process the visa (see entry).

4. Payment for processing fee (Student Pass) is RM 400.
4.1. Return Fee: RM 100 (to be paid at the time of application)
4.2. Visa Fee: RM 300 (to be paid at the time of application)

5. The valid visa is for a maximum of 90 days from the date of issue.

Thank you and please follow the instructions below.

Signature:
Name of the Officer: [REDACTED]
No. of the Officer: [REDACTED]
MCA/MSA:

This is a computer-generated letter. An original is not required.

1 COPY

REGISTRATION SLIP (POSTGRADUATE)

U.P.M.
UNIVERSITI MALAYSIA

NEW STUDENT REGISTRATION SLIP

NAME: [REDACTED]
MATRIC NO.: [REDACTED]
PROGRAMME: [REDACTED]
FIELD OF STUDY: [REDACTED]
FACULTY/INSTITUTE: [REDACTED]
SEMESTER/SESSION: [REDACTED]
STATUS: [REDACTED]
REGISTERED BY: [REDACTED]

IMPORTANT INFORMATION:

1. **Registration Fee:**
To register for the first time, you must pay the registration fee of RM 100.00 to the Registrar's Office, UPM. Payment can be made by cash or by cheque. Payment should be made to the account of the Registrar's Office, UPM.

2. **UPM ID CARD:**
Please bring your UPM ID card to the registration office. If you do not have one, you must apply for one at the Registrar's Office, UPM. The fee for the UPM ID card is RM 10.00.

3. **UPM Student Card:**
The UPM Student Card is a compulsory document for all students. Student cards can be used after 30 days of registration. The card is valid for the duration of the student's registration. The fee for the UPM Student Card is RM 10.00.

4. **Health Insurance:**
All students must have health insurance. Please check your health insurance policy for further information.

2 COPY

REGISTRATION SLIP (UNDERGRADE)

U.P.M.
UNIVERSITI MALAYSIA

ADMISSION DIVISION
UNIVERSITI MALAYSIA
KAMPUS PASIR PANGRANG
BANDARAWATANI, PASIR PANGRANG
NO. 3001, 3002 & 3003 UNIVERSITI MALAYSIA
JALAN KEPONJONG, 05100 PENANG

ADMISSION REGISTRATION SLIP

NAME: [REDACTED]
MATRIC NO.: [REDACTED]
PASSPORT NO.: [REDACTED]
NATIONALITY: [REDACTED]
RESIDENTIAL COLLEGE: [REDACTED]
PROGRAMME: [REDACTED]
FACULTY: [REDACTED]
NAVAL/SHIP: [REDACTED]

DATE: 21/12/20

2 COPY

HEALTH / MEDICAL INSURANCE POLICY AND COVER NOTE

UPM Health Insurance TA 06
22 Jalan, Pasir Pangrang
05100 Kuala Lumpur

21 JAN 2020
Dear Sir / Madam,

**FOREIGN STUDENT MEDICAL INSURANCE SCHEME
INSURED - UNIVERSITI MALAYSIA**

We are pleased to notify that we are taking over the endorsement of the above insurance policy to include our (U) students who studied in our previous institution with the selection of plan received as follows:

Insured Name: [REDACTED]
Passport No: [REDACTED]
Policy Cover: 1 FEB 2020 - 31 JAN 2021

Insurance coverage of: Hospital, Outpatient, Repatriation and Personal Accident subject to UPM and AXA AIGIA General Insurance (B) approval.

Thank You.

Yours faithfully,
Jalil

3 COPY

INSURANCE COVERAGE CANNOT BE LESS THAN 1 YEAR FROM THE DATE OF SUBMISSION

VERIFICATION LETTER

U.P.M.
UNIVERSITI MALAYSIA

PUSAT KESEHATAN UNIVERSITI
UNIVERSITI HEALTH CENTRE

No. Kesihatan: [REDACTED]
Jenis: ZAVISOR

CERTIFICATION BY THE EXAMINING DOCTOR

Name of Doctor: [REDACTED]
Qualification: M.D. (M.B.B.S.) (M.D.) (M.S.)
Hospital/Clinic: Pusat Kesihatan Universiti, UPM
Registration Number: [REDACTED]

To Whom It May Concern,

I hereby certify that Mr/Ms [REDACTED] is a holder of a valid UPM Health Insurance Policy, in line with the mandatory guidelines regulated by the Ministry of Health, Malaysia.

Signature Of The Doctor: [REDACTED] Date: 20/12/2020

Official Stamp: [REDACTED]

2 COPY

FOR VISA APPLICATION

SECTION 4 - CERTIFICATION BY THE EXAMINING DOCTOR
Please tick (✓) in the appropriate box.

I certify that I have on this date 20/12/2020 examined
Mr / Ms [REDACTED] Passport No. [REDACTED]
and found him / her -

IN GOOD HEALTH

FOUND TO HAVE (Please State)

HAS MEDICAL PROBLEM (Please State)

IS UNDERGOING TREATMENT FOR (Please State)

Date: 20/12/2020 Signature of Doctor: [REDACTED]
Name of Doctor: [REDACTED]
Qualification: [REDACTED]

Remarks by University Official: [REDACTED]

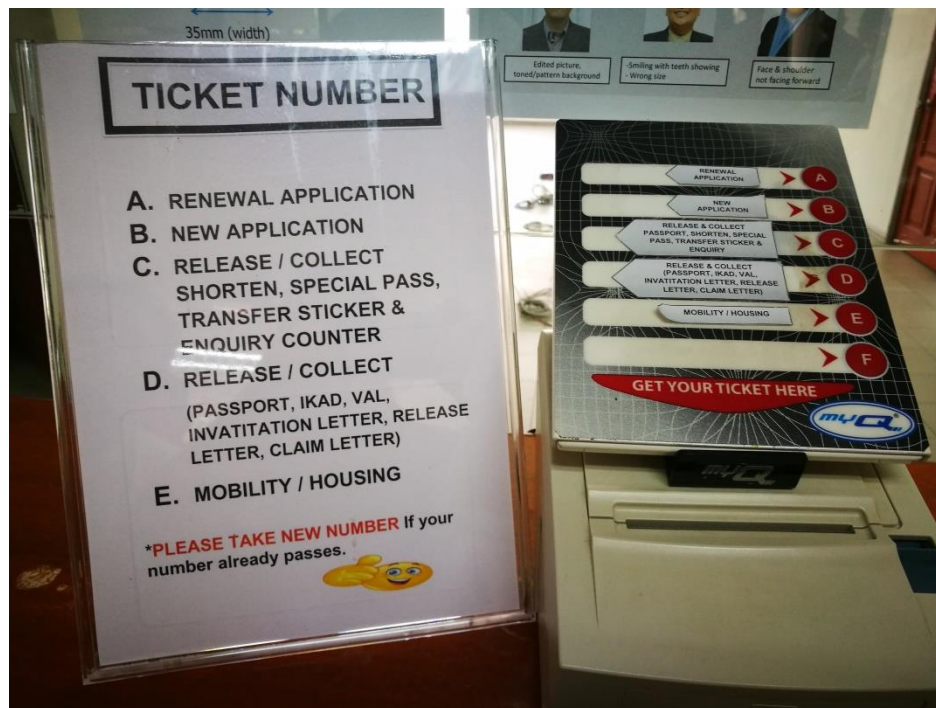
2 COPY

MEDICAL REPORT

Visa and Pass Section-General Process

2. Ticket counter

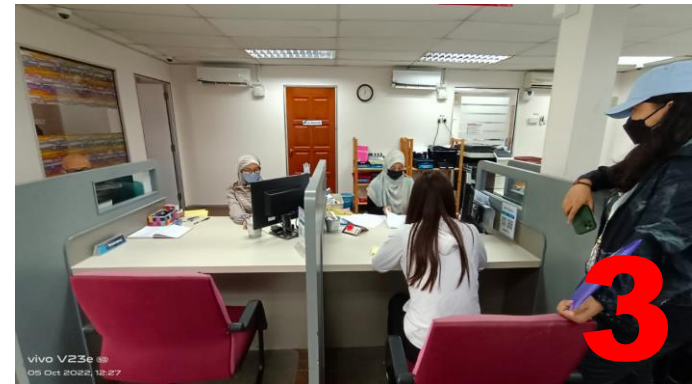
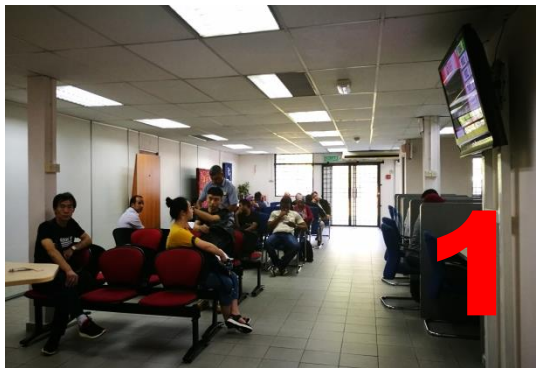
- Take a queue number according to the application.



Visa and Pass Section-General Process

3. Submit Documents

Students will take a ticket number and wait for their turn at the waiting area, once their number been called, submit complete documents at the Visa and Pass's Counter.



Visa and Pass Section-General Process

4. Document Processing

Upon receiving all required documents, i-PUTRA will process the application through the EMGS system (STARS) within 3 working days.



vivo V23e 49
05 Oct 2022, 12:26

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Apply Now



IM14

[Student Pass Application Form - IM 14](#)

[Apply](#)

In order to apply for a Visa Approval Letter (VAL), please complete the IM14 form. You have the option to either upload all the supporting documents; or to submit all physical documents (including this form) to EMGS. [Learn More](#)



IM55

[Student Pass Renewal Application Form - IM 55](#)

[Apply](#)

Student Pass Renewal Application Form Without Medical - IM 55 [Learn More](#)



IM14

[Student Pass Application Form \(IM14\) for Mobility](#)

[Apply](#)

To apply for a Mobility Programme which has a course duration of more than 3 months, please complete the IM14m form. You have the option to either upload all the supporting documents; or to submit all physical documents to EMGS. [Learn More](#)

[+how-to-apply.html](#)



IM12JP

[Dependent Pass with 'Journey Performed' Application Form - IM12JP](#)

MYR250.00

To apply for a Visa Approval Letter (VAL) on behalf of a student's dependents who are already in Malaysia using a Social Visit Pass and are required to pay a Journey Performed fee.

*Principal Applicant Travel Document Number * Required Fields

Maximum number of characters: 16

*Principal Applicant Student Pass Expiry Date

*Principal Student Course Level

-- Please Select --

*Principal Applicant Nationality (Country)

-- Please Select --

*Relationship with Principal Student

-- Please Select --

*Pass Type

Visa and Pass Section-General Process



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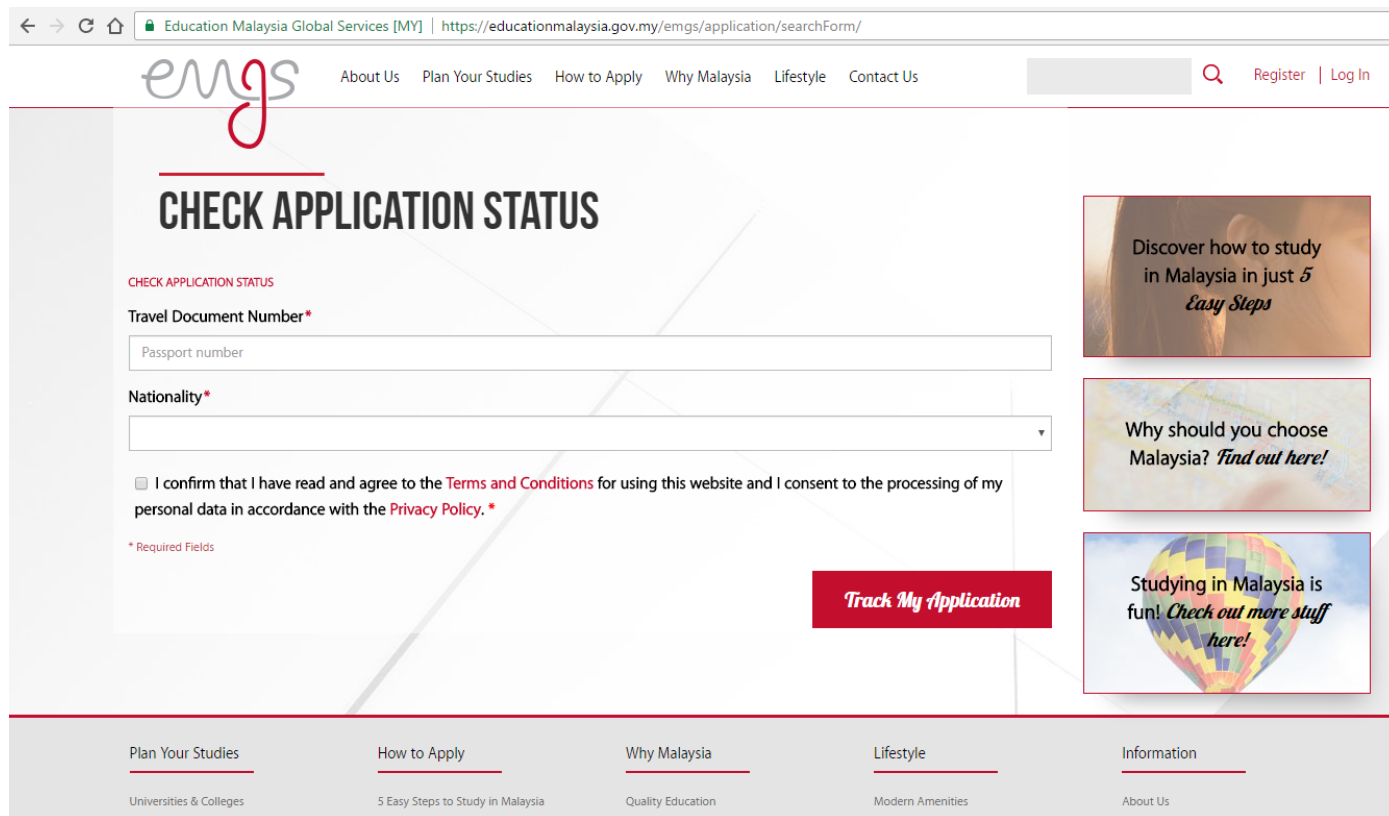
5. Submit Document to EMGS/ Immigration Department

i-PUTRA will submit students application to the Immigration Department/EMGS within three working days




Visa and Pass Section-General Process

6. Student/applicant can check their application status at EMGS website



Education Malaysia Global Services [MY] | <https://educationmalaysia.gov.my/emgs/application/searchForm/>

emgs About Us Plan Your Studies How to Apply Why Malaysia Lifestyle Contact Us  Register | Log In

CHECK APPLICATION STATUS

CHECK APPLICATION STATUS

Travel Document Number*

Nationality*

I confirm that I have read and agree to the [Terms and Conditions](#) for using this website and I consent to the processing of my personal data in accordance with the [Privacy Policy](#). *

* Required Fields

[Track My Application](#)

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7. Student/applicant can check their application status at EMGS website

Color Info:



Your application is progressing accordingly.



Your application is pending additional documents or correction by your institution.



Your application has been rejected at the current stage. Please contact your institution for advice.

8. Collect Passport

- Once the status change to 100%, students can collect their passport at the visa & pass counter a day after the “Completed” date.



Summary

Full Name: D COSTA DESIREE ROSELYN

Travel Document Number: Z5714378

Application Number: E701056109

Application Type: New

Application Status: Application completed

eVAL: [Download](#)

Arrival Guide to Malaysia: [Download](#)

As per the announcement from the Malaysian Government on the transition to the endemic phase on 1 April 2022, the Travel Authorisation Letter is no longer part of the requirements for International Students to enter Malaysia.

IMPORTANT: Kindly read the explanation below to understand the percentage.

CONTACT



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EMGS

20TH FLOOR, MENARA TA ONE,
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- **Fax :** +603 2711 8533
- **Emel:** enquiry@emgs.com.my

VISA & PASS SECTION

INTERNATIONAL CENTRE
(PUTRA INTERNATIONAL)
UNIVERSITI PUTRA MALAYSIA
43400 UPM SERDANG
SELANGOR DARUL EHSAN
MALAYSIA.

- **Tel :** 03 9769 6048
- **Email :** visapass@upm.edu.my



Q & A Session



DISCLAIMER



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i-PUTRA will not be responsible for process or procedure changes that may occur beyond control after this slide is presented or released



TERIMA KASIH/*THANK YOU*

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